

BMSF ANALYSIS REQUEST FORM MALDI – ELECTROSPRAY and OTHER SAMPLES



Instructions:

- 1 – Complete this form electronically. Please do not submit printed form.
- 2 – Submit form to supervisor for approval.
- 2 – Submit approved form to bmsf.submission@unsw.edu.au.
After submission, you will receive a sample analysis request number by email.
- 3 – Submit sample/s to the relevant BMSF lab, please note that:
 - Sample tubes or vials must be provided within a ziploc bag or additional culture tube
 - Sample analysis request number must be clearly labelled on the packaging
 - BMSF staff to be informed of sample storage condition e.g. cold room, freezer etc.

Submission Locations:

MALDI – Level 4, Room 407, Wallace Wurth Bldg (C27)

Electrospray and other samples – Basement, Room B50, Chemical Sciences Bldg (F10)

Submitted by:

Name		Phone	
Dept / Org		Email	
Supervisor		BMSF contact	

Payment Method:

UNSW Account

Fund Code		Dept ID		Project ID	
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Or External Invoice

Purchase Order #	
Email for invoicing	
Billing Address	
ABN (if applicable)	

SUPERVISOR USE ONLY

I, _____ hereby approve this analysis request and confirm my agreement to the following conditions:

- An appropriate acknowledgment of the involvement of the BMSF will appear in any publication involving work in the BMSF.
- In some publications, co-authorship by BMSF staff may be justified. The requirements for contributions worthy of authorship are given in the relevant UNSW procedure: UNSW Authorship and Resolving Disputes between Authors - Procedure <https://www.gs.unsw.edu.au/policy/documents/researchauthorproc.pdf>
- A copy (or full citation details) of any publication involving work in the BMSF will be sent to the Director of the BMSF as soon as possible after acceptance.

Updated 21/05/21

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SAMPLE INFORMATION

Sample Type / Objective of Analysis (tick all that apply)

MW confirmation - High resolution	Structural Information
MW confirmation - low resolution	Solids EI Analysis
Other	

Type of analysis requested

MALDI	LC/MS	GC/MS	APCI
[+ESI]	[-ESI]	Other	

Sample Information

If you are submitting more than 10 samples, please provide a separate spreadsheet, detailing the information requested below. Tick this box if you are providing supplementary document/s.

Sample ID	Scientific Name & Class of Compound	Elemental Composition	MW range	Suitable Solvents	Sample Amount	Concentration

Associated Hazards



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Structural Information

To insert an image of structural information, please follow these steps:

- 1 – Save your image as a JPEG or PDF
- 2 – Click on the box below and follow the prompts

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