



BMIF BIOSPECIMEN PREPARATION LABORATORY

SERVICE REQUEST FORM (Slide scanning)



UNSW AUSTRALIA

USER DETAILS (ALL USER AND ACCOUNT FIELDS ARE MANDATORY)

Incomplete forms will delay processing

Name:

Mobile/Phone:

Email:

Supervisor:

I am a UNSW Researcher / Student (please complete below)

UNSW zID :

Faculty/School:

Payment is by UNSW account. Please complete fund, dept id and project no. details below

Fund: Dept ID: Project No:

Account Owner Name:
(if different from Supervisor Name above)

I am an External User (please complete below)

Organisation:

Department/Unit:

Address (optional):

.....

Payment is by tax invoice (we will issue a tax invoice for payment)

SAMPLE DETAILS

- Yes** **No** Fixed Samples
- Yes** **No** Cell Line, eg. ATCC® No....., type.....
- Yes** **No** Tissue, animal or human ethics No....., type.....
- Yes** **No** Viral transfected cells of tissue?
– if yes, provide approved NLRD **or** Exempt Dealings

IMAGING

BRIGHT-FIELD IMAGING: No of slides:.....

A minimum charge of 5 slides is required per job request (refer to price list below)

Staining method: (e.g. H&E):.....

Magnification required: **20x** **40x**

Additional details for the service:.....

.....
.....
.....

FLUORESCENT IMAGING: No of slides:.....

A minimum charge of 5 slides is required per job request (refer to price list below)

Magnification required: **20x** **40x**

Number of fluorescent channels per slide:.....

What fluorophores are used in the samples and what do you expect them to label?

.....
.....
.....

TERMS and CONDITIONS:

The BMIF Biospecimen preparation laboratory is a PC1 facility; only non-radioactive risk group 1 organisms will be accepted for processing. Viral transfected cell lines or tissues derived from GMOs MUST no longer be viable.

A surcharge of \$5.00 per slide will be charged if slides require cleaning prior to scanning. This includes cleaning of dust/oil and/or trimming of excess mounting media from slide edges to prevent jamming of slides in slide scanning equipment.

Samples must be provided to the BSP lab in a Labelled slide box with your contact details and any appropriate safety label.

Once completed you will be notified by a BSP staff member that your images are ready for collection.

DECLARATION:

I.....(user) have read and understood the above listed sample limitations (PC1 samples only) and Terms and conditions. I have informed my supervisor of the prices listed on this form for processing my samples, and we agree to pay for the service outlined accordingly.

Signature:

Date:

Charges for Slide Scanning Services

BSP Grouping	Protocol	Price (Ex GST) (UNSW User/Partner)	Price (Ex GST) (External User)	Job
Aperio Scanning	Slide Scanning (Bright Field)	\$10.00	\$18.00	Per Slide
	Slide Scanning (Fluorescence)	\$15.00	\$27.00	Per Slide
	Slide Scanning DIY [^] (Hourly)	\$50.00	\$90.00	Per Hour
	Slide Scanning DIY [^] (Yearly)	\$1,500.00	\$3,500.00 (For Bright Field only)	For usage ≥ 30 hours within the calendar year (1st Jan – 31st Dec) Does not include slide cleaning
	Slide cleaning (Additional surcharge per slide if slides require cleaning prior to scanning) Includes cleaning of dust/oil and/or trimming of excess mounting media from slide edges to prevent slides jamming in the equipment	\$5.00	\$5.00	Per Slide

[^] DIY – Do It Yourself (self service)

BSP USE ONLY

Date Accepted	Accepting Officer	Total No.# Samples	Total No.# Slides	Special Requirements?	Date Completed	Completion Officer