Software Installation Guide

Note:

Both MS 365 software suite and Adobe Creative Suit are available and free to UNSW Staff.
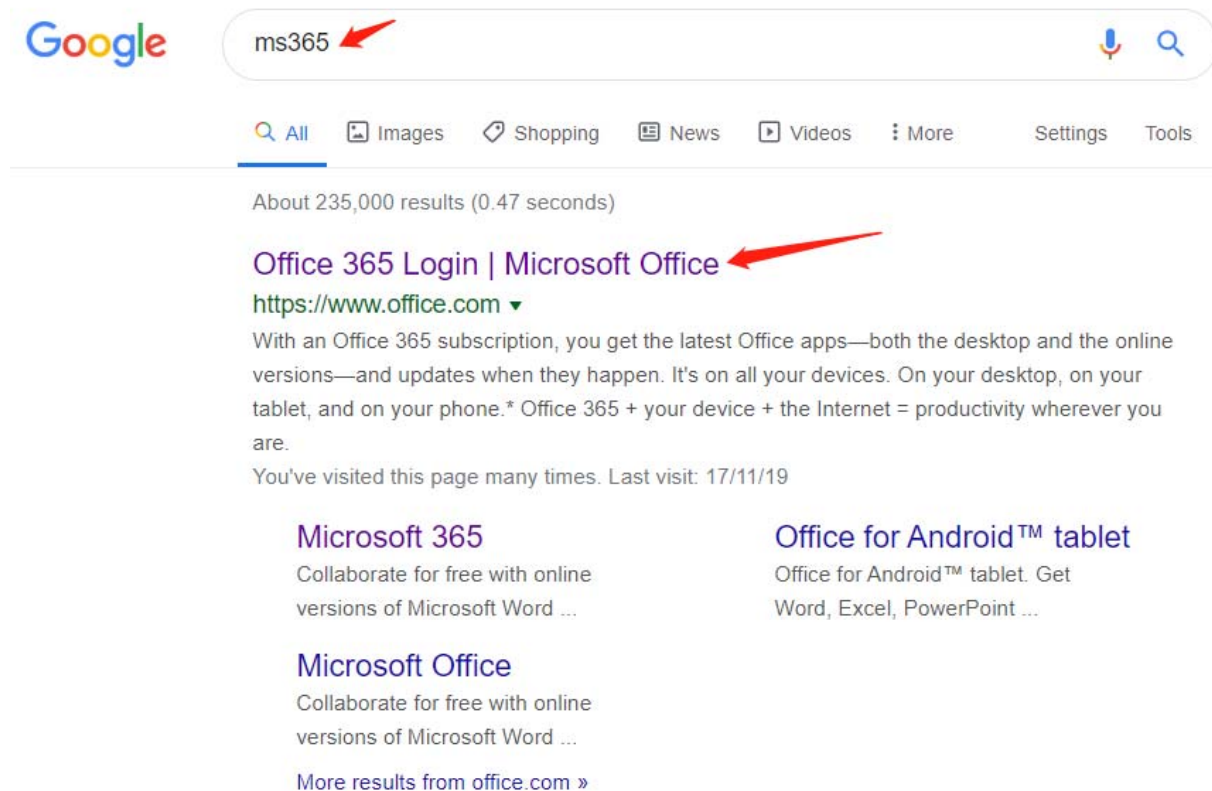
Staff may install them in multiple PCs at work or at home but only 3 of them can be used at same time.

All login credentials are zID@ad.unsw.edu.au and yor zPass. If you don't have a working UNSW zID account. You can' t use these software.

1. **Microsoft Office 365**
   Login MS 365 website with UNSW zID & zPass credential
   Search by google and find this link

Or directly login: https://login.microsoftonline.com/
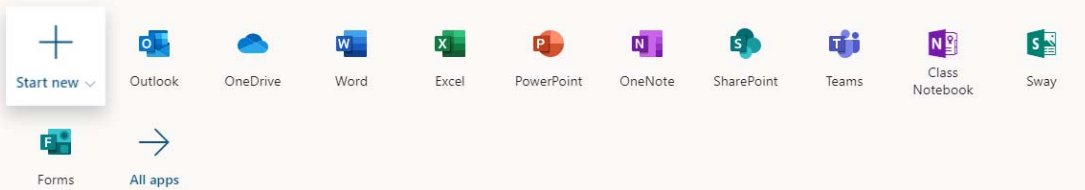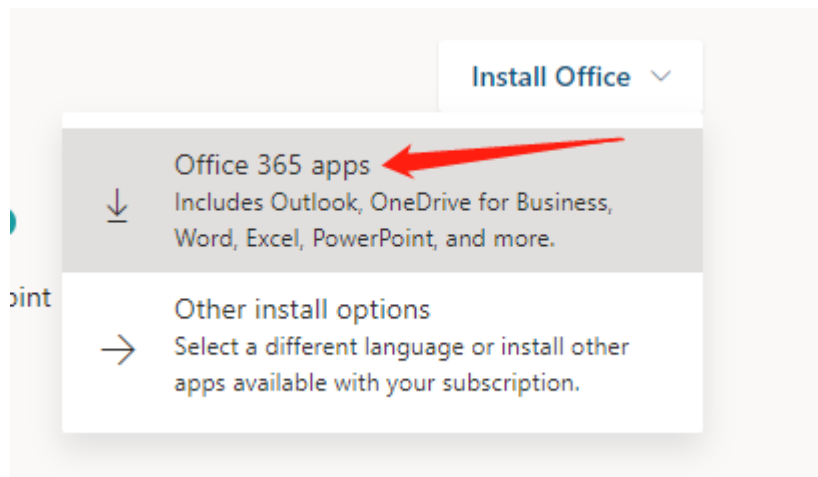
UNSW
SYDNEY

@ad.unsw.edu.au
your zID@ad.unsw.edu.au
Enter password

Forgot my password

Sign in

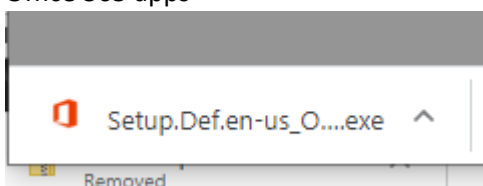For assistance please contact the UNSW IT Service Centre on +61 2 9385 1333 or ITServiceCentre@unsw.edu.au

Good morning   Install Office ∨

Start new   Outlook   OneDrive   Word   Excel   PowerPoint   OneNote   SharePoint   Teams   Class Notebook   Sway

Forms   All apps

Click install office

Install Office ∨

↓   Office 365 apps
Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more.

→   Other install options
Select a different language or install other apps available with your subscription.

Office 365 apps

Setup.Def.en-us_O....exe   ^

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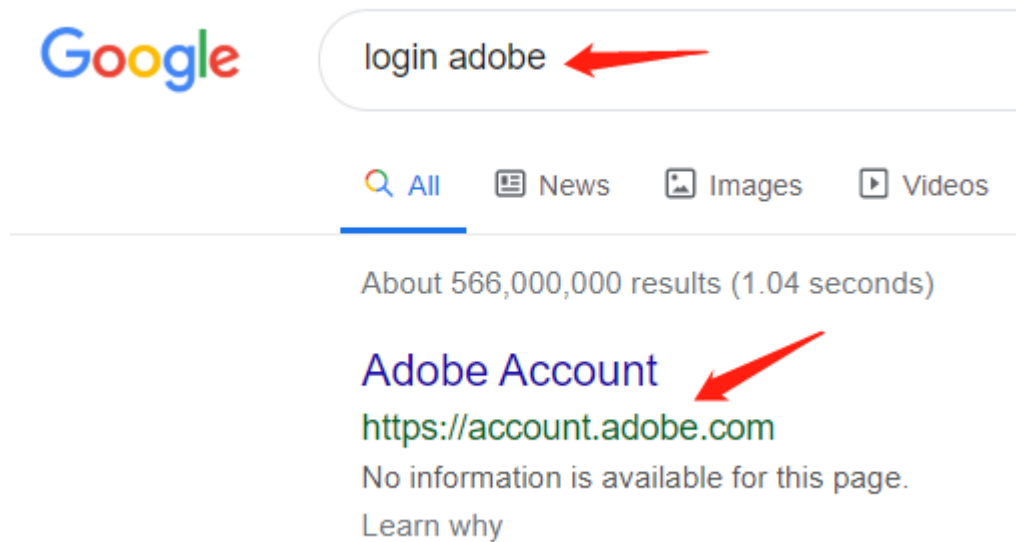
It will automatically download the app into your PC.
Click the app and follow the instruction to install.

2. **Adobe Creative Suite**
   Find adobe login by google

   Google   login adobe ←

   Q All   🖽 News   🖾 Images   ▶ Videos

   About 566,000,000 results (1.04 seconds)

   Adobe Account   ↙
   https://account.adobe.com
   No information is available for this page.
   Learn why

   Or direct link: https://account.adobe.com/
   Login the website with your UNSW credential

   🖊 Adobe ID

   For your protection, please verify your identity.

   🖊 Adobe Account

   your zID@ad.unsw.edu.au

   ....

   Sign In   Forgot password?

Please sign in with your UNSW zID in the following format:
zID@ad.unsw.edu.au

yourzID@ad.unsw.edu.au

••••••••••••

Sign in

Once you login, direct to plan page:

Adobe Account

Overview   Profile   Plans   Communication   Get Help

Overview

Profile

My plans

Kya Cat

███████@ad.unsw.edu.au

Profile

Adobe for Enterprise
UNIVERSITY OF NEW SOUTH WALES

See what's included in your plan and find out how to contact
your administrator if you need to make changes.

View plan

Click download button:
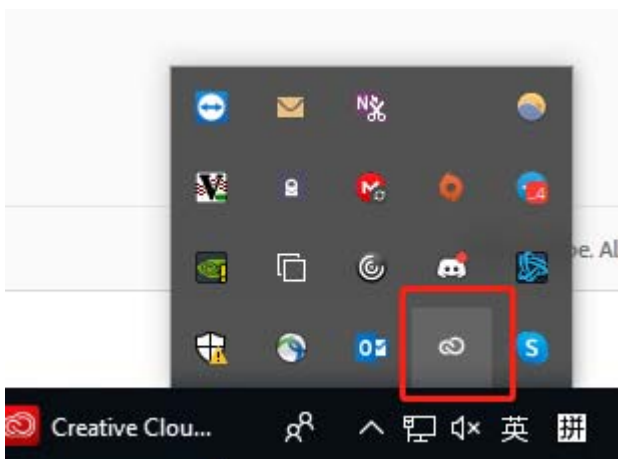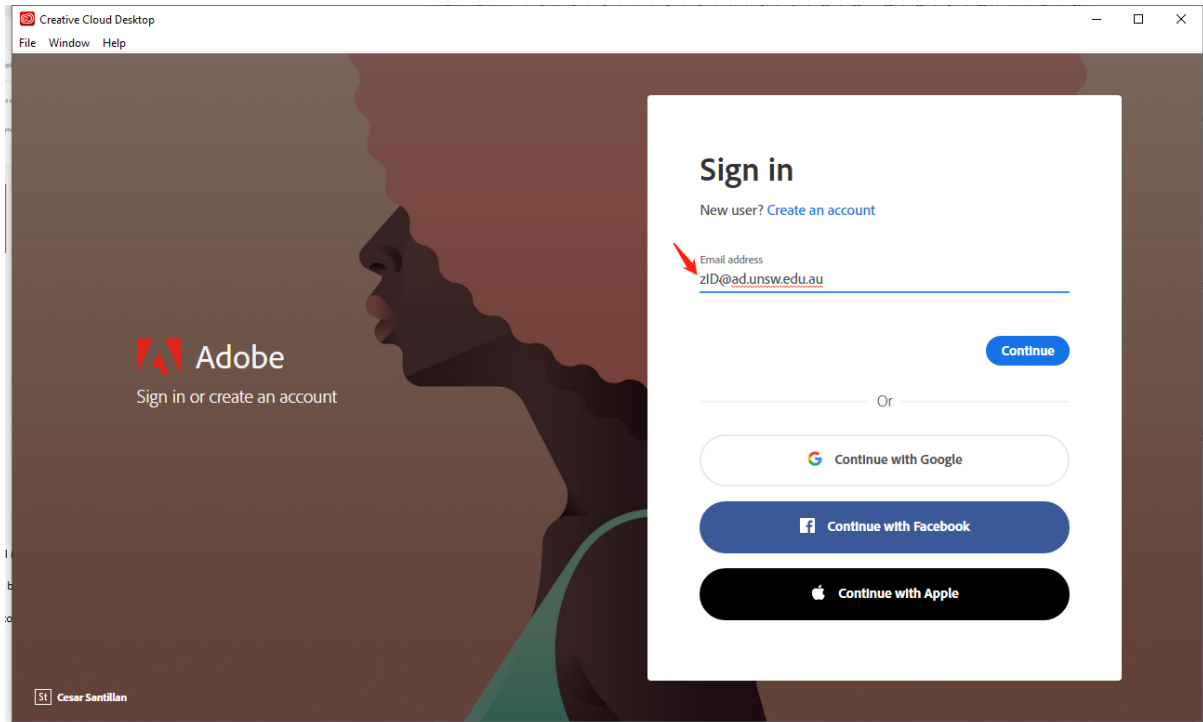
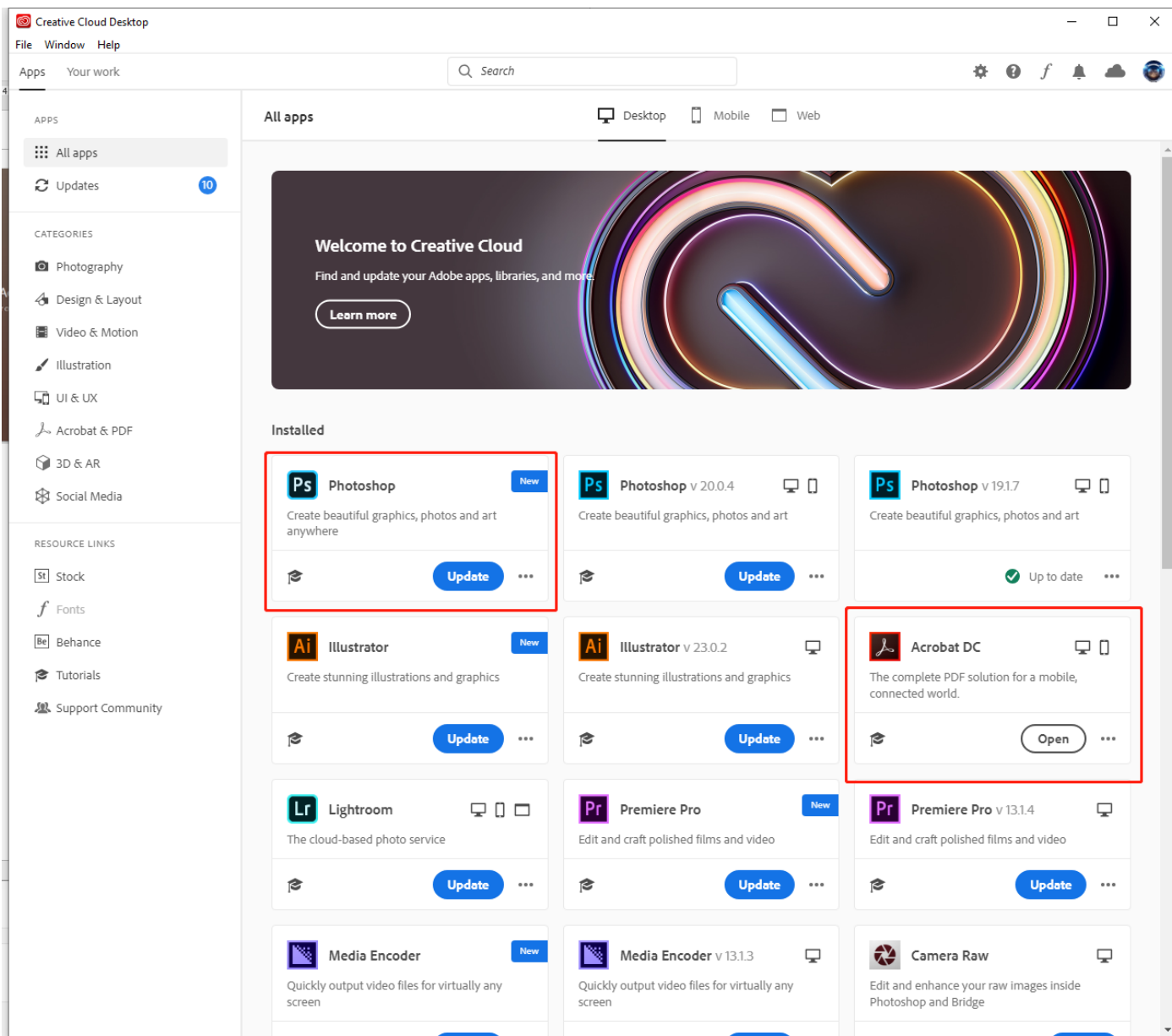Click any of them to install (you will get a desktop app for downloading them later)

Adobe Creative Cloud will be installed.

You can find it on the bottom right of your taskbar

You might need to login with UNSW account again

Photoshop and Acrobat DC are the most common used software. Acrobat DC previously recognized as Adobe Acrobat to combine and edit PDF files.

Should you have any question, please do not hesitate to contact our IT support team.